



BROWNING HARVEY LTD.

CAREER OPPORTUNITY – CONTROLLER

THE COMPANY

Browning Harvey Ltd. is a locally owned and operated bottler of Pepsi Cola Products in Newfoundland and Labrador and is a recognized local market leader in the brand name Liquid Refreshment Beverage Category in this province.

EMPLOYEE OFFERINGS

When becoming an employee with A. Harvey Group of Companies some of the employee offerings you will be eligible for are the following:

- Defined Contributions pension plan
- Robust Benefits plan through Blue Cross
- 12 Paid personal leave days per calendar year
- Corporate Wellness Policy
- Statutory and other provincial holidays totaling 14 paid days per calendar year
- Internal Short Term sick leave program
- Education reimbursement policy
- Paid vacation starts at 3 weeks

THE ROLE – CONTROLLER – ST. JOHN'S FACILITY

Browning Harvey Ltd. has a full time, permanent opportunity for the position of Controller located at our St. John's, NL facility.

The role of Controller is responsible for the accounting and financial reporting of Browning Harvey Ltd., which also includes the supervision of accounting staff. This role provides accounting and other administrative support across various departments of the company.

This position requires the successful candidate to:

- Prepare Period Financial Statements for the Director of Finance and Senior Management;
- Quarterly Audit File preparation;
- Co-ordination of the Year End External Audit;
- Assisting with the Annual Budget;
- Co-ordination of Annual Operating Plan;
- Monitor and review Sales and Production forecasts and necessary required reporting;
- Internal Control Monitoring and Development;
- Ensure compliance and reporting of statutory taxation obligations;
- Supervise and mentor accounting staff;
- Other projects, analysis and duties as requested.

The successful candidate will also be required to complete the following:

- Responsible for the general ledger and preparation of period financial statements, financial reports and management information reports;
- Responsible for maintaining period audit file throughout the year;
- Work with the Director of Finance to prepare Browning Harvey's annual budget;
- Review and analysis of financial statement variances;
- Responsible for working capital management;
- Develop Annual Operating Plan;
- Monitor, review and update Sales and Production forecasts;
- Oversee fixed asset record management;
- Oversee cost accounting processes;
- Responsible for all company compliance with statutory obligations in taxation and all other government reporting;
- Responsible for the establishment, documentation and implementation of accounting procedures and internal controls;
- Responsible for various intercompany transactions;
- Payroll approval for administrative staff;
- Other related duties.

THE CANDIDATE

The ideal candidate will possess:

- University degree with major course work in accounting. Preferably Bachelor of Commerce – Accounting;
- Chartered Professional Accountant Designation;
- 5+ Years of progressive accounting experience;
- Experience in a manufacturing and/or a distribution operation would be considered an asset;
- High level accounting knowledge to include financial reporting, internal controls and accounting principles under GAAP;
- Proficiency with computer applications and aptitude for other technology;
- Superior oral, written, interpersonal and communication skills;
- Ability to problem solve multifaceted issues, strong analytical, management and communication skills are key to this role;
- Strong organizational and time management skills;
- Ability to work independently and in a team environment;
- Strong attention to detail;
- Ability to understand and work with diverse groups of people and clients;
- Teamwork skills that support a team-based operation and;
- Ability to work with minimum supervision.

The ideal candidate will be:

- Results-focused;
- Ability to manage time and multiple deadlines;
- Able to work in a multitask environment;
- Capable to work effectively in stressful situations;
- Work a flexible schedule based on business requirements;

- Leadership capabilities;
- Strong ability to manage, train, coach and mentor staff and understanding of system architecture and administrative process flows is also key to this role;
- Able to understand and work with diverse groups of people and clients.

If you are interested in this position, please apply by August 18th, 2025 to:

Browning Harvey Ltd.
Attn: Human Resources
Telephone: (709) 726-8000
humanresources@aharvey.nf.ca
<https://www.browningharvey.nf.ca>

Browning Harvey Ltd. is an equal Opportunity Employer; however, only those selected for an interview will be contacted.